

## M I N U T E S

The Faculty Senate met Wednesday, February 8, 1978, in the Board Room of the Administration Building with Clarence Bell, President, presiding. Members present were: Brittin, Burford, Collins, Davis, Elbow, Keho, McGowan, Nelson, Pearson, Sasser, Smith, Strauss, Tereshkovich, Vines and Wilson. Eissinger and Kimmell were unable to attend because of other university business. Guests included Charles Hardwick, Vice President for Academic Affairs; John L. Kice, Chairperson Chemistry; Stewart Dyess, Assistant to the Director of Library Services; Mr. Richard Klocko, Director of Personnel Relations; Kim Hovden and Karen Thom of the University Daily.

Bell called the meeting to order at 3:30 p.m. and recognized the guests.

I. Minutes of the January 18, 1978 Meeting

Wilson moved approval of the minutes as distributed. Davis seconded. The motion passed.

II. Announcements

A. Academic Council Minutes

Reading from the minutes of the January 16, 1978 meeting Bell noted two items: 1) Dr. Hardwick announced brief plans for a series of departmental reviews. This topic will be discussed at the next Academic Council meeting. 2) There was a discussion of the tenure and promotion process for the current year. Dr. Hardwick indicated that some of the more complex considerations had to do with the request for promotion to full professorship. He emphasized the importance of this promotion step and noted the need for evidence of sustained as well as distinguished activity, particularly in the service and productivity areas. The criterion of sustained activity in relation to recommendations for merit increases was also noted.

Bell continued by reading from the minutes of the January 24, 1978 meeting and called attention to three items. 1) A discussion was held of department and area reports to be made during the spring of 1978. A draft schedule was distributed for discussion. Deans were of the opinion that if two departments were to make presentations at the same time, those departments should be from the same college. (It was subsequently decided to present only one department report per session.) 2) There was discussion regarding the filling of chairperson vacancies. Before search committees are formed the President would like to discuss the vacancies with the Dean and the Academic Vice President regarding the needs of the department and the kind of search under way. Deans were asked to schedule those appointments through the Academic Vice President as positions come open. The appointment of assistant or associate deans was indicated to be subject to the approval of the Academic Vice President and President. 3) There was discussion of the "100% rule" for faculty. It was agreed that policy should be developed in this area. The Academic Affairs Office is to work with the Vice President for Administrative Affairs to attempt to arrange a procedure for payment of faculty for services beyond the usual requirements of a position. Dean Bradford distributed illustrations of cases in which faculty might be asked to provide services beyond usual teaching arrangements. A revision of contractual arrangements with specified salary amounts and percentage of time allocation as circumstances change was suggested.

#### B. Senate Elections

The nominating elections have been completed, nominees have been notified and asked to supply information which will be sent out to the voting faculty, along with the ballots. Hopefully, the general election will be completed before the next Faculty Senate meeting.

A question was raised concerning the numbers on the nominations ballots. In a general discussion several persons voiced opposition to this practice. Placing numbers on the nominations ballots was a scheme by which the election committee hoped to prevent fraudulent votes from being cast, and no record was kept of who got what number and, therefore, there was no way to determine who cast a certain ballot.

#### C. Bylaws Committee

This committee met and elected Dr. David Cummins, School of Law, as chairperson and arranged for future meetings.

#### D. Invocations Committee

Dr. Robert Davidow, School of Law, an expert in the area of constitutional law, has agreed to serve on this committee as chairperson. The other two members are Dr. Murray Havens, Chairman of the Department of Political Science, who is also president of the local chapter of the American Civil Liberties Union; and the Reverend Dudley Strain, a longtime Lubbock minister. This committee will meet for the first time on February 10, 1978.

### III. Resolution on Heating and Cooling of Buildings - Roland Smith

Smith said that extremely hot and cold classrooms in his own building, plus hearing the same complaint again and again from many faculty, staff, and students, prompted him to take a quick unorganized survey of the temperatures maintained in several buildings. As a result of this survey, he circulated, very briefly, the following petition:

#### PETITION TO THE FACULTY SENATE

The undersigned faculty, staff, and students hereby request that the Faculty Senate exert all the influence it can to cause major changes in the heating and cooling system of this campus to become an item of highest priority. The current system is both erratic and inadequate, causing major dislocations in all aspects of academic endeavors.

Signatures of 340 persons were secured in a very short time, mentioning 34 buildings in which heating and cooling is inadequate to say the least.

Two guests, John L. Kice and Stewart Dyess, came at Smith's invitation to tell the Senate of the heating and cooling situation in their particular buildings and to inform it of their special problems.

Dr. Kice from the Chemistry Department felt the problem in his building was not so much one of simply heating and cooling, but a matter of spending annually around

\$48,000.00 extra, which is the cost of electricity to keep the air handling systems on at night and on weekends. The systems were turned off during those times for a period of time and it was concluded that the savings per month on electricity amounted to \$4,000.00. Then it was discovered that the fire sensors did not work when the air handling system is off because they are located in the air ducts of the ventilating system. A new fire sensor system, at a cost of between a conservative figure of \$10,000.00, or a more than adequate system costing around \$30,000.00, would result in the saving on electricity. Although the university has the cost of utilities budgeted, it apparently does not have the funds needed for the installation of a new fire sensor system.

Dr. Dyess, from the library, said the problems in that building were much the same as with other buildings, simultaneously too hot in one area and uncomfortably cold in another, with the additional problem of too much humidity or the lack of humidity. Plants are dying and books are deteriorating. This is not a new problem, but one the library has had for some time. Complaints are made again and again. The matter is looked into by "someone" and perhaps the problem is corrected or at least the situation is improved for a time, but there seems to be no lasting solution.

It was the feeling of the Senate that the time has come to do something about the matter, seeking expertise from our own people here on campus or by bringing in outside consultants. However, this presents another side to the solving of the problems at hand -- money. Consultants and their recommendations would no doubt be costly.

Burford moved to amend the resolution, as distributed by Smith, to include the words ventilating and air conditioning. Pearson seconded. The motion carried to amend the original resolution.

Smith moved the adoption of the amended resolution. Vines seconded. The motion carried. The resolution, as amended, reads:

Whereas the Faculty Senate is cognizant of the difficulties involved in operating heating, ventilating and air conditioning systems which were designed for conditions prevailing at earlier times; at the same time we take note of the fact that the heating, ventilating and air conditioning systems, even in the newest buildings on campus, are producing conditions which all too frequently render classrooms, offices, labs, and practice rooms intolerable.

Therefore, be it resolved that the Faculty Senate find some means of impressing upon the university administration the necessity of establishing, as an item of highest priority, the implementation of major changes in the heating, ventilating and air conditioning systems. In order to accomplish this purpose, the President of the Faculty Senate is instructed to write to the President of Texas Tech University, stating our view on the matter, and offering to confer with him concerning possible alternatives to the existing systems.

IV. REPORT FROM THE COMMITTEE ON COMMITTEES - Darrell Vines

Vines presented to the Senate a list of four nominees from which they were asked to choose one name to forward to the Vice President for Student Affairs to fill the vacancy on the Student Publications Committee. Strauss moved that the Senate forward the name which was recommended as most appropriate by the Committee on Committees. Pearson seconded. The motion carried.

Vines submitted two nominees for two vacancies on the Grievance Committee. Elbow moved that the Senate accept the two nominations of the Committee on Committees. Smith seconded. The motion carried.

V. REPORT FROM THE MEETING ROOM COMMITTEE - Elbow

Elbow read a letter received earlier by Dr. Bell from N. H. Longley, Director, University Center. Approval for the use of the Senate Room by the Faculty Senate for its monthly meetings has been granted by the University Center Advisory Board. There will be no charge for this use of the room.

VI. TENURE REVIEW COMMITTEE - Wilson

Wilson reported that the committee continues to meet and are now almost ready to complete their Tenure Review Report and present it to the Faculty Senate at its next meeting.

VII. SENATE OPERATING PROCEDURES - Vines

Vines referred to a suggestion he made at the December 14, 1977, meeting of the Faculty Senate in which he stated that information on agenda items should be printed and distributed well in advance of meetings so that Senators might study the issues, and perhaps do some preliminary ground-work and thus simplify and speed up procedures. With reference to the "Operating Procedures" distributed along with the agenda for the February 8, 1978, meeting, he suggested that the Senators read it and take whatever, if any, action they wish to take. In summary, Vines proposed that Senators consider the following items:

1. Think creatively about Senate operating procedures
2. Represent constituents
3. Debate issues prior to Senate Meetings
4. Inform Senators with written motions
5. Distribute written "announcements"
6. Add a time-to-conduct business to agenda
7. Receive written ad hoc committee reports before Senate meetings
8. Be prepared.

A question was raised about the possibility of having the agenda of the Faculty Senate meeting printed in the University Daily a few days prior to the meeting. Bell indicated that he would check into this means of making the entire faculty more aware of issues to come before the Senate.

VIII. OTHER BUSINESS

A. Faculty Development Leave Guidelines

At the request of colleagues, Elbow brought the matter of the Faculty Development Leave Committee's rules and guidelines to the attention of the Senate. The particular point to which he heard objection was that portion which suggests that usually study, research, and like projects should be conducted elsewhere, rather than on the Texas Tech campus. Individuals who are unhappy feel that they have worthy projects which do not require that they be off campus and they would like to have the Faculty Senate take this matter under consideration and perhaps make an appropriate comment to the Faculty Development Leave Committee. General discussion followed Elbow's statements.

Bell questioned the procedure on this matter and concluded that in his opinion the Faculty Senate does not have the power to change the criteria nor does the Senate have the propriety to ask the Faculty Development Leave Committee to do so.

Strauss suggested that since the Faculty Development Leave Committee sets the criteria they should be the ones to change them. He felt that faculty members who are unhappy should go directly to the Faculty Development Leave Committee.

B. Status of the Budget Advisory Committee

Bell read a letter from President Mackey expressing the need for an advisory group of faculty members to participate in the review of matters related to the Academic Budget. Such a group was not included in the recent overhaul of councils and committees. Bell stated that it was his understanding that the President would be agreeable to the Faculty Senate moving its own Budget Advisory Committee over to the status of a University Academic Budget Council.

Vines moved that the charge be referred to the Committee on Committees for further study and that they be directed to make a recommendation at the next meeting of the Faculty Senate. Elbow seconded. The motion carried.

The meeting adjourned at 5:00 p.m.

Respectfully submitted,



Roland E. Smith, Secretary  
Faculty Senate  
February 28, 1978